

BINGLEY TOWN COUNCIL



Cottingley Community Centre, Littlelands, Cottingley, Bingley, BD16 1AL

MINUTES OF THE NEIGHBOURHOOD PLAN WORKING GROUP MEETING HELD ON ZOOM ON WEDNESDAY 22ND JULY 2020

Start: 6:50pm
Finish: 8:50pm

Councillors present:	Brazendale, Dawson, Owen and Williams
Councillors in attendance not a member of this working group:	
In attendance:	Laura Jowett (Administrative Officer)
Non Councillor members of the working group	Ms Gibbons, Mr Quarrie
Members of the public:	None

2021/14 Apologies for Absence

- a) To note apologies for absence
- b) To receive and consider apologies for absence
- c) To approve reasons for absence

John Dekker's apologies and reasons for absence were noted. **Resolved** to approve the reasons for absence for John Dekker.

Sara Hardman's apologies and reasons for absence were noted. **Resolved** to approve the reasons for absence for Sara Hardman.

Tim Meggitt's apologies and reasons for absence were noted. **Resolved** to approve the reasons for absence for Tim Meggitt.

Reverend Weaver's apologies and reasons for absence were noted. **Resolved** to approve the reasons for absence for Reverend Weaver.

Mr Lakin and Mr Urwin not present.

2021/15 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest
- c) To grant any requests for dispensation as appropriate.

None received.

2021/16 Minutes

To approve the minutes of the meeting held on Wednesday 17th June 2020

Resolved to confirm as a correct record the minutes of the meeting held on 17th June 2020.

2021/17 Public Participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chairman

None

2021/18 AECOM Packages

- a) To consider the Design Code and initial feedback for AECOM
- b) To consider the Masterplan and initial feedback for AECOM
- c) To receive information on progressing the AECOM documents
- d) To consider any next steps or recommendations to the Planning Committee

Item b) the Masterplan was considered first

b) To consider the Masterplan and initial feedback for AECOM

Masterplan

The Neighbourhood Plan Working Group would like to thank AECOM for the Masterplan and believe it will provide a useful framework.

The group are keen to ensure the ideas and proposals should be capable of practical implementation for Bingley Parish residents, workers and visitors

Page number	Requested amendment	
1	Amend 'Bingley Neighbourhood Plan' to 'Bingley Parish Neighbourhood Plan'	
2	Prepared for 'Bingley Neighbourhood Plan Working Group' not Steering Group	Bingley Neighbourhood Plan Working Group to be used throughout the document
3	Contents 03 to read 'Understanding Bingley Parish'	
3	Contents 05 to read 'Masterplan for the Parish'	
6	First line of 'Background' paragraph should read 'Bradford' not 'Broadford'	Use 'Bradford' throughout
6	2 nd and 3 rd line – use 'Neighbourhood Plan Working Group' Change 'BNPSG' to 'BPNPWG'	use 'Neighbourhood Plan Working Group' throughout. Change 'BNPSG' to 'BPNPWG' throughout.
6	2 nd /3 rd line to read 'Bingley Parish'	
8 and 9	Study Area to be amended to reflect parish boundary and to include Micklethwaite and Cottingley	Map attached
13	Legend - SHLAA to be capitalised throughout Fig2.1 to state 'SHLAA Bingley map'	
14/15	To read 'Understanding Bingley Parish'	
16	40 will increase when Cottingley and Micklethwaite are added to the study area. Should 'Nationally Listed Buildings' have a lower case 'n'?	
17	Study area to be amended to reflect parish boundary, and to include Cottingley and Micklethwaite	
18	Vehicular Routes contains a number of inaccuracies and doesn't relate to Bingley Parish	Please review
18	The 3 rd paragraph incorrectly refers to Maltby and Braithwell.	

18	4 th paragraph- final sentence is inaccurate and doesn't relate to Bingley	
18	5 th paragraph is inaccurate and does not reflect Bingley	
18	In the 6 th paragraph Priestthopre should have a capital P.	
19	Study area to be amended to include Micklethwaite and Cottingley (the parish boundary)	
20	1 st paragraph, please clarify the statement that Bingley Parish is surrounded by Liverpool, Manchester and West Yorkshire Green Belt. The NPWG would question this. Bradford is spelt incorrectly.	
20	3 rd paragraph – Prince of Wales Park is not outside the built up area	
21	Please amend the boundary area	Please use the parish boundary throughout
22	Please explain the potential for the canal to cause flooding. Is there evidence to support this statement?	
23	Please amend the boundary area	Please use the parish boundary throughout
24	Focus Areas and Opportunities - Please include Cottingley and Micklethwaite	
24	Polling Districts – Please include Cottingley ward and amend map	
24	Focus Area 3 – More distinction is required between Eldwick and Gilstead. Local residents would not agree that the area by Eldwick Primary School is the local centre. The document does not recognise or focus on the traditional distinct village centres of Eldwick at Otley Road and Gilstead at Gilstead Lane. The area at Warren Lane roundabout is a relatively new development serving the Swan Avenue estate.	
28	Workshop 1 – requires amendments	
30-31	Amend to 'Masterplan for the Parish'	
32-33	Local centres to include Eldwick, Gilstead, Micklethwaite and Cottingley	
32-33	The Neighbourhood Plan Working Group require a better definition of a 'local centre'	
36	Local centres to include Eldwick, Gilstead, Micklethwaite and Cottingley	
38-39	How will these proposals work with the proposed Sty Lane/ Greenhill development?	
40-41	To include creating better connections between green and blue leisure amenities and	

	the town centre (the swimming pool, river, St Ives and Myrtle Park)	
	Proposal 3 – typo – missing p in improvements	
	Proposal 6 – typo- improvements	
	Proposal 11 – typo improvements	

a) To consider the Design Code and initial feedback for AECOM

The Bingley Parish Neighbourhood Plan Working Group would like to thank AECOM for the Design Code document. The structure of the document looks fine and there are some interesting ideas. Bingley Town Council would like to arrange a workshop with AECOM and open the workshop to interested councillors who are not on the working group.

Page		
Throughout	Address Typos	
6	Neighbourhood Plan Working Group rather than 'Steering Group'	Please use Neighbourhood Plan Working Group (NPWG) and Bingley Parish Neighbourhood Plan throughout
34	Bingley Town Council are aware of engineering concerns. 1) Very high loads have to use Main Street 2) Heavy loads have to use Main Street due to weakness in the railway bridge These concerns may restrict options	

- b) This item had been considered before the Design Code
- c) Information was received. **Resolved** to send the initial feedback to AECOM and request a workshop at the end of September/ beginning of October and to ask for information about the format and time of the workshop and details of what is required from the working group.
- d) **Resolved** to share the feedback with the Planning Committee and to recommend that interested members attend the workshop.

2021/19 Project Plan

a) To receive and consider the proposed updated project plan

The project plan was received and considered by the Neighbourhood Plan Working Group.

2021/20 Neighbourhood Planning Consultants Remit

a) To consider what input will be required going forward

b) To consider any budgetary implications

Resolved

- To ask Andrew Towlerton Associates to check the planning technicalities throughout the AECOM documents
- To ask Andrew Towlerton Associates to review the project plan and identify where contact is required with Bradford Council, and to give advice on the project plan and the time scales for achieving it.

- To invite Andrew Towler Associates to the workshop with AECOM and to ask if his attendance is required at consultation events
- Request an estimate of how much time is required and of any costs and for suggestions of any other input required from Andrew Towler Associates

2021/21 Flooding Statement

- a) **To receive the example of a flooding statement from Andrew Towler Associates**
 - b) **To receive and consider the draft flooding statement for the Neighbourhood Plan for Bingley**
 - c) **To consider how to incorporate a flooding statement into the plan.**
- a) The example statement was received
 - b) The draft flooding statement for Bingley was received
 - c) **Resolved** to incorporate the flooding statement into the Housing Chapter before recommending it to the Planning Committee for approval.

2021/22 Next Meeting of the Neighbourhood Plan Working Group

The next meetings of the Neighbourhood Plan Working Group will be held on **Wednesday 16th September and Tuesday 3rd November at 6.30pm**. Arrangements to be confirmed.